

PARKING COMMITTEE MEETING MINUTES



Thursday, January 13, 2022

8:00 A.M.

Virtual Meeting

The Parking Committee Meeting was called to order at 8:00 a.m. via Zoom on the above date with the following members and staff present:

Committee Members Charlotte Cook, Stacey Derrig, Tyler Jasper, Amy Kahl, Kayla Samnath; Medford Urban Renewal Agency Director Harry Weiss, Medford Urban Renewal Agency Administrative Support Technician David M. Hernandez.

Committee members Navarro Chandler, Stephanie Hitt and Tiffany Perez were absent;

20. Approval or Correction of the Minutes of November 11, 2021

Minutes are approved as submitted.

30. Oral Requests and Communications from the Audience

Due to the extreme number of COVID-19 cases in Jackson County, no in-person public comments will be heard during this meeting.

40. Continued Committee Business

Mr. Weiss stated that the Committee must elect a new Chair and Vice Chair.

Amy Kahl nominated Committee Member Jasper as Chair; Kayla Samnath seconded; Committee voted unanimously in favor. A Vice Chair for the Parking Committee was not elected at this time and the position will remain vacant.

Amy Kahl asked if the new Diamond Parking Manager Anthony Huber is a Member of the Parking Committee. Weiss explained Huber is not a member; members are appointed by City Council. In the future Mr. Huber will attend (as Matt Gibson and Heather Rodriguez did in the past) to report on Diamond's operations and participate in discussion.

50. Agenda Items

50.1 Reclassification/Design of Third Street

The proposed Residence Inn on the block bounded by Apple, Bartlett, 3rd and 4th Street is predicated on a partial vacation of 3rd Street to accommodate additional off-street parking for the hotel. The site is inside the Downtown Parking District which does not require off-street parking.

In consultation with the transportation manager Karl McNair, a strategy was developed to vacate the southern half of 3rd Street and designate the street as a "Type 3 Street" under the

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Central Business Overlay. Council will be given a proposal to convert the street from 60 feet wide to 30 feet wide with a single one-way travel lane from Bartlett Street to Jackson Street with sidewalks on either side. This will eliminate curbside parking spaces along the street. The hotel's off-street parking lot will be for the exclusive use of hotel guests.

Mr. Weiss will email the Parking Committee links to information that will help describe the multiple street types in the CB.

50.2 Oakdale Street & Main Street Overlays/Restriping

City Operations anticipates overlaying Oakdale Street this coming summer and overlaying Main Street in 2023. Oakdale Street will be restriped with an eye to adding parking spaces by decreasing the length of existing spaces.

Main Street will be reconfigured from a 3 lane cross section with parking on both sides to a 2 lane cross section with parking on one side and a dedicated two-way bicycle facility on the other that may include some parking. Public works will evaluate whether diagonal parking can be incorporated into the cross section.

60. Council Liaison Remarks

None.

70. Committee Member Remarks

Mr. Weiss stated that the Parking Committee has 1 open position to fill this year, and asked Committee Members to encourage people to apply.

Mr. Weiss said that issuing refunds for mistaken payments on weekends poses a considerable administrative burden that well exceeds the erroneous revenues collected. Mr. Weiss will contact Facilities about placing signage on the parking machines informing drivers that parking on the weekends is free.

Mr. Weiss stated that any fire equipment that prohibits parking within 10 feet of the equipment will have a painted curb to clearly indicate that parking is prohibited.

Mr. Weiss said he will ask Diamond Parking Manager Anthony Huber and Matt Gibson if the parking tickets have included the Medford Downtown Parking URL link printed on the tickets.

80. Staff Updates

None.

90. Adjournment at 8:51am

There being no further business, the Board meeting adjourned at 8:51 p.m.

Parking Committee Minutes
January 13, 2022

The City Recorder maintains a recording of these proceedings with the agenda, minutes and documentation associated with this meeting.

David Hernandez
MURA Administrative Support Technician